

Colorado 4-H Organization Financial Worksheet (**Beginning Year July 1 2021 - Year Ending June 30, 2022**)

**NOTE: This worksheet is OPTIONAL and may be used for collecting financial data which will then be entered into the excel worksheet.**

**“22-23 Club and Group Chartering” . This worksheet WILL NOT be accepted as an upload as your financial report!**

**4-H Club or Group Organization Name:** \_\_\_\_\_

**Employer Identification Number (EIN):** \_\_\_\_\_

**Organizational Leader:** \_\_\_\_\_ **Treasurer:** \_\_\_\_\_

List **ALL** Financial Accounts: (checking, savings, foundation, money market, funds held by Colorado 4-H Foundation etc.) – Include **all** account details

Financial Institution	Account Number	Account Type (savings/checking)	Starting Balance (ending balance from last years' report 6/30/2021)	Ending Balance as of June 30, 2022
			\$	\$
			\$	\$
			\$	\$
<b>Totals</b>			\$	\$

Persons authorized to sign checks, deposit and withdraw funds. **Two signatures are required.**

Name	

**Financial Summary**

**Total Starting Balance = \$ \_\_\_\_\_**

**Annual Income**

Activity/Event fees (programs, registration, entry fees, clinics, etc.)	\$
4-H Membership Dues/Fees	\$
*Donations/Grants/Contributions	\$
Awards/Scholarships	\$
**Fundraising	\$
Investment Income (Interest)	\$
Other (list below)	
	\$
	\$
	\$
<b>Total Income</b>	\$

**Annual Expenses**

Educational Activities/Events	\$
4-H Membership Dues/Fees	\$
Awards/Monetary Scholarships	\$
Fundraising Expense	\$
Recognition/Trophies/Non-monetary Awards	\$
Bank Fees	\$
Supplies	\$
Other (list below)	
	\$
	\$
	\$
<b>Total Expenses</b>	\$

**Total Ending Balance = \$ \_\_\_\_\_**



Did you have one or more donation that grossed over \$5,000? \_\_\_\_\_ (yes or no)

Did you have one or more fundraiser that grossed over \$5,000? \_\_\_\_\_ (yes or no)

If you answered **YES** to either of the above questions, list the event/person and amount raised/given

Date	Event or Donor	Description of Event/Donor gift	Amount
			\$
			\$
			\$
			\$

We believe the above information to be an accurate and correct accounting of 4-H funds. We understand the Colorado State University has the legal authority, under federal and state law, to request and obtain information, freeze, and designate authorized signatures in regard to 4-H accounts in the event of suspicious activity.

\_\_\_\_\_  
Authorized Signature (1)

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature (2)

Date: \_\_\_\_\_