



# 4-H Online 2.0 Animal Entry Guide

BOULDER COUNTY- Beef Projects (Breeding Beef and Dairy Cow)

- Deadline the last Friday In April annually

*\*Note: For 4-H Members 8 and above*

## Gather the following items for your Animals:

1. Two Photos- Right Side profile, Left Side profile- JPEG
2. Brand Inspection in your name- PDF File
3. Premise ID where your animal is kept
4. Boulder County – County Use form for Dairy Cattle and Breeding Beef – Completed and PDF
5. Lease Agreement- Required for Dairy Cattle- PDF
6. Identifying information including, name, tag, registration numbers, birthdate, etc.

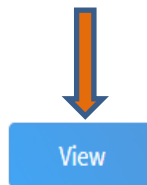
Bill of Sale- not required for BOCO

## Log into 4-H Online

- Your family email and password <https://V2.4HOnline.com>

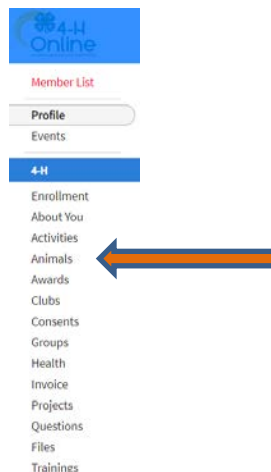
## Click “View”, next to Member’s Name

Tucker Jeter #221671  
Sep 18, 2010

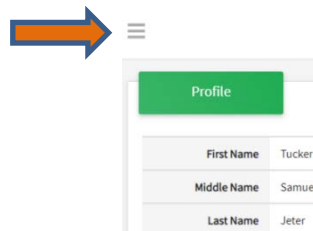


## Locating ‘Animals’

- **Desktop**, select “Animals” from the left side navigation



- **Smart Phone or Tablet**, click on the 3 bars in the top left corner



With either option, this will bring up a drop down list to begin adding Animals.



## Adding an Animal

- Click "Add an Animal"

Add an Animal

**Add New Animal**

Adding a new animal not previously registered can be done here.

**Add New Animal**

**Previously Added Animals**

Animals that have been added and approved by the member or a family member in a previous program year and can be re-activated for the current program year.

Then select "Add New Animal"

- Select Beef Breeding or Dairy Cow, from the drop down.  
**REQUIRED:** Enter Tag Number. **NOTE: If animal does not have a county tag enter 000.**  
Click "Save"

Add an Animal

New Animal

Animal Type **required**

Beef Market

tag **required**

0000

Cancel Save

- Next, click "Show Questions" – **NOTE: Check county requirements and complete accordingly.**

**Animal Entry is open for the current enrollment year.** - Is all information complete? Check all county animal entry deadlines.

**READ All County instructions for each animal species as county requirements vary.**

Show Questions

Back

Next



- Enter the animals name or other unique identifier, in the case of no tag number. This information will assist County Staff using the FairEntry or other system for County Fairs.

Animal Name

Enter Unique Identifier (Example: Name of Animal or Smaller Hereford)

- Enter the beginning weight of the animal. If this Market Beef or Breeding Beef was weighed in at an official tag in/weigh in use that weight, otherwise use the weight of the animal at the time you purchased or if home-raised, when it was born.

Beginning Weight

Initial Beef Weigh-In weight

- Choose the date of the beginning weight entered above

Beginning Weight Date

Initial Beef Weigh-In weight date

- Choose the breed from the drop down box. Choose \*Other/Cross Breed or Mixed Breed. You can only choose **one** breed

Breed

Enter the Breed Information. If Breed not listed or is Mixed Breed, select "Other/CrossBred" - Only select 1 Breed.

- Add Premises ID or Location ID, this is needed for Boulder County Fair.

NAIS Premises ID

Premises/Location ID, if applicable in your county.

- Select the animal gender from the drop down box. Steers will need to be put under male.

Animal Gender

- **The tag number entered on the first screen will carry over to this screen.** Please verify that they tag number is correct for the animal entered above.

Tag *required*

Enter County Tag Number, if no tag number enter 0



- Click “Next”, continue with the “File Uploads” that are required **Please follow your county guidelines (Boulder County needs these items for beef projects: )**
  - **2 side profile photos needed**
  - **County Use form** (<https://boulder.extension.colostate.edu/4h/animalid/>)
  - **Brand inspection paperwork- in the members name**
  - **Breed verification form if purebred**
  - **Registration paperwork if applicable**

The screenshot shows a web interface for uploading files. At the top, there are two buttons: "Back" and "Next". A blue arrow points to the "Next" button. Below the buttons are five upload slots for photos, labeled "Beef Breeding (Photo 1)" through "Beef Breeding (Photo 5)". Each slot contains a circular placeholder with the text "No Image Selected" and an "Upload" button. Below the photos are four upload slots for PDF documents, labeled "Beef Breeding (Registration/Brand Papers)", "County Use Form (Beef Breeding)", "Bill of Sale (Beef Breeding), if required by your county", and "Lease Agreement or Ownership (Beef Breeding), if required by your county". Each PDF slot contains a placeholder with "PDF No File Uploaded" and an "Upload" button.

- Confirm all information, click ‘submit’

The screenshot shows a progress bar with three steps: "Questions", "Files", and "Confirm". The "Confirm" step is currently active, indicated by a blue dot. Below the progress bar, there are two buttons: "Back" and "Submit". A blue arrow points to the "Submit" button.



- County Extension staff, will review all information. If more is needed, members can edit. Once “Approved” by your local county extension office an email will be sent to your family account (example below) A time and date stamp for each animal.



Your animal submission for [REDACTED] in 4-H has been approved.

Animal - Submitted

Created on Feb 4, 2021 5:29 PM

Modified on Feb 4, 2021 5:48 PM

Submitted on Feb 4, 2021 5:48 PM



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Beef Market

- Questions, please contact the Boulder County 4-H Office staff, Lisa Wallace, [lw Wallace@bouldercounty.org](mailto:lw Wallace@bouldercounty.org).