**Organized 4-H Club or Group Annual Affirmative Action Report**

All Organized 4-H Clubs must be open to youth participation regardless of race, color, gender, national origin, or disability in order to receive any benefit of the Colorado 4-H Program.
 **Compliance Statement**The provides opportunities for all participants, and is open for membership
 (Name of Organized 4-H Club or Group.)
to all youth of eligible age, no younger than five (5) years old, nor older than 18 years, on December 31 of the current enrollment year, residing within its boundaries, regardless of race, color, gender, national origin, or disability.
Signed: Address:  Organizational Leader

This form, completed and returned to the local CSU Extension office is necessary to allow CSU Extension, under the law, to provide support to a 4-H club and to extend the organized club or group the right to use the 4-H name and emblem. Thank you for positively addressing these affirmative action requirements.

Please make a statement indicating what your club has done to encourage participation by all potential youth in your area. Examples follow: list any mass media used (newspaper, radio, TV) and/or list personal letters, circulars, or personal visits to potential minority recipients, inviting them to participate (include dates and places of meetings or planned activities.) Attach copies of correspondence, news releases, etc. to this form. If needed, you may use the form below to document All Reasonable Effort.
**All Reasonable Effort Form**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Methods | Dates | Number | Location | Ethnicity/Race | Comments |
|  | Mass Media, including radio, newspaper, TV |  |  |  |  |  |
|  | Newsletters, posters, flyers, announcements |  |  |  |  |  |
|  | Personal letters inviting select people to participate in the program (potential members and adult volunteers) |  |  |  |  |  |
|  | Personal contacts (phone, in person) to inform them about 4-H and encourage their participation (potential members and adult volunteers) |  |  |  |  |  |
|  | Community and school groups contacted with information or through community service |  |  |  |  |  |
|  | Joint activities that resulted in integrated programs |  |  |  |  |  |
|  | Membership drive or promotional programs to reach minorities (e.g. festivals, fairs, displays) |  |  |  |  |  |
|  | Volunteer recruitment and/or volunteer development training |  |  |  |  |  |
|  | Meeting places selected to encourage minority participation |  |  |  |  |  |
|  | Other |  |  |  |  |  |