**4-H CLUB OR GROUP BUDGET**A budget for each 4-H club or group is required for chartering if the 4-H club or group accepts or disburses any money.
The budget can be as simple or complex as needed in order for 4-H club or group members to clearly understand how
4-H club or group funds are received and spent. All budgets should be approved annually by the 4-H club or group membership and a copy needs to be provided to the county Extension office.

**4-H Club OR Group Name:

Start Date to End Date**

 Total Opening Balance:

|  |  |  |
| --- | --- | --- |
| ESTIMATED INCOME (SOURCE, USE, PURPOSE) | BUDGETED | ACTUAL |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

 Total Income $ $

|  |  |  |
| --- | --- | --- |
| ESTIMATED EXPENSES (DESCRIBE) | BUDGETED | ACTUAL |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

 Total Expenses $ $

Closing Balance **$**   **$**

**We certify that this budget was approved by the club or group members on (date):**
President’s Signature and Date:
Treasurer’s Signature and Date:
Club or Group Leader’s Signature and Date: