

Steps to Market Sheep and Market Goat Animal Identification 2020 for Boulder County- No tags

With the ever-changing status of our communities, these are the best processes we could put together at this time to keep everyone healthy and yet continue with our programming.

STEP 1

1. Complete **online google form** letting us know the number of animals you are identifying.
 - a. Completed by **5/4/2020 but the Sooner the Better!**
 - i. Market Goats Link: <https://forms.gle/en2zqFKDhcu2R9sJA>
 - ii. Market Lambs Link: <https://forms.gle/rYgV8QaFo461yfJA9>
2. You will receive a return email assigning BCF tag #s for each exhibitor's animals.
3. Due to the restriction to shelter in place, we will be delaying the actual tagging of the animals and picking up your ear tags from the office.
4. We also will be delaying the retinal scanning and/or DNA collection from the animals.
5. We will also be waiving the pre-weigh of goats and the required weight gain.

STEP 2

6. **Take Photos** of your animal and you with the animal. (See example photos below)
 1. A picture of the right of your animal
 2. A picture of the left side of your animal
 3. A picture of the front view of your animal
 - If you have a current Ear Tag, it must be clear in at least one photo. (Scrapies Tag complete number)
 - Exhibitors must be in at least ONE photo with their face clearly visible.



7. An email will be sent with the BCF Tag #'s that we have identified for your animals.
 - a. Even though you don't have a Boulder County tag in your hands to actually tag your animal, please decide what tag number each animal will be. Complete your forms with this information.
 - i. For example, Lambchop will be #BCF201 and Nuggets will be #BCF202

STEP 3

8. **Scan completed forms- MUST BE DONE IN ONE FILE COMBINED**
 - a. Complete the Boulder County Nomination form (Sheep Or Goats) with the correct tag number assigned to you and to each of your animals and UPLOAD.
 - b. Complete the "Colorado State Fair nomination" form with the correct tag number and Upload (Complete this form for any animals you plan to nominate for the Colorado State Fair. You must do this form if there is a possibility you may show at the state fair.)



- c. Premise ID is required:
 - i. PREMISE IDENTIFICATION (LID #) Each member must have a premise identification number or Colorado Location Identification number to participate in the Boulder County Fair. This is the location of where your animal is housed. To obtain a premise ID, you can call 303-869-9130 or go here: <https://www.colorado.gov/pacific/aganimals/colorado-location-identification-lid-registration-premises>
- d. COMBINE FILES/FORMS into one document. Genius scan is an easy app on your phone that will make your documents into PDF.
- e. Genius scan is an easy app on your phone that will make your documents into PDF.
 - i. Upload a scan of Bill of Sale- Note: The bill of sale must state the 4-H Member's name and description of animals and the sold date by May 4th, 2020.
NOTE: From the Fair Premium Book Rules: Ownership of animals must be in the 4-H club member or FFA exhibitor's individual name prior to the Last Friday of April of the year exhibited, except for market projects which must be owned by market nomination for each species. All animals must have been fed and cared for by the 4-H member or FFA student exhibiting in their regularly conducted project.
- Each exhibitor must have valid written evidence of his or her ownership indicating sole ownership prior to the species identification date, which shall include bill of sale, affidavit, registration certificate or other written proof.

9. **Log into 4HOnline and upload:** here are some online directions with screenshots:

<http://co4h.colostate.edu/ye/family/animal-entry-member.pdf>

- a. Log-in to **4HOnline** using your family email.
- b. Go to the Member page (Click on "Continue to Family").
- c. Scroll down to list of family members and click on "Edit" next to your name (just like when you were registering).
- d. Click on the "Animal/Livestock" button toward the top.
- e. Under Add an Animal, choose an Animal Type.
- f. Click "Add Animal".
- g. Fill out the information (bold is required).
- h. Add attachments (Bill of Sale, State Fair Nomination Form (We use for county Fair) and 3 photos.
- i. Click on "Save".

All of these steps need to be **completed by May 11th, 2020.** **Members showing at the Boulder County Fair or Colorado State Fair are only eligible to show the animals they have ID completely (including required pictures/records) on 4HOnline by the deadline.** **Take your time to make sure this is correct.**

If you have changes to make after you have verified your animal ID or need help uploading documents, contact Lisa Wallace at the Extension Office (303) 678-6238 or email lwallace@bouldercounty.org.

It is your responsibility to be sure they are received and uploaded correctly.

NEXT STEPS:

10. Once we have the ability to leave our homes, we will have you pickup ear tags, tagging supplies and show proof of tagging your animals.
11. We will also may ask you to provide DNA or we will retinal scan the animals.
12. We will be collecting \$4 per tag for each animal you say you are identifying.