

## Wildlife Master Job Description



**JOB TITLE:** WILDLIFE MASTER for Boulder County

**GOAL:** As a representative of Boulder County, Wildlife Master trainees will develop effective phone skills and become familiar with office procedures and reference materials, to answer clientele questions accurately, promptly and courteously.

**DUTIES/TIME COMMITMENT:** Attend annual workshop and at least two additional training sessions scheduled throughout the year. Serve a minimum of three weeks answering telephone calls left on a voice mail server. Wildlife Masters work from home (weekdays April through March). Must pass annual, open book exam with a minimum of 80% correct answers.

**QUALIFICATIONS:**

- Good communication skills
- Flexibility and dependability
- Local, practical wildlife experience
- Enthusiasm for helping others
- Ability to contribute to a healthy work environment and interact cooperatively with other Wildlife Masters

**IN-SERVICE TRAINING PROVIDED:** Approximately 20 hours of wildlife conflict/management training. Additional, advanced training sessions offered throughout the year. Training is not college level, rather informational practical and solutions-oriented.

**SUPERVISION:** Sharon Bokan, Small Acreage Management Coordinator

**WORKSITE:** Wildlife Masters work from home

**BENEFITS:**

- Advancing wildlife management skills and knowledge
- Sharing ideas and knowledge with other like minded individuals
- Rewarded with satisfaction in teaching/assisting others
- Reference materials provided

Wildlife Master Program  
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